

**AGENDA**  
**Laurens Central School**  
**Board of Education**  
**FACS Room 115 - 7:30 PM**  
**December 20, 2023**

**I. OPENING OF MEETING**

1. Call to order
2. Roll call and quorum check

**II. ADOPTION OF AGENDA**

**III. MINUTES**

1. Minutes – Regular Meeting - 11/15/23\*

**IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD**

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

**V. REPORTS AND DISCUSSIONS**

1. Superintendent's Report – B. Dorritie
2. Report from Building Principal – J. Mushtare
3. Report from Supervisor Transportation – J. Kessler
4. Report from Supervisor Buildings & Ground – S. West
5. NYSSCA Conference – R. Gardner – Written\*

**VI. CORRESPONDENCE**

**VII. FISCAL REPORTS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

**A. Treasurer's Report:**

1. Treasurer's Report A Fund (General)\*
2. Treasurer's Report C Fund (Cafeteria)\*
3. Treasurer's Report F Fund (Special)\*
4. Treasurer's Report T Fund (Trust & Agency)\*
5. Treasurer's Report L Fund (Library)\*
6. Treasurer's Report H Fund (Checking) (Capital Project)\*  
Treasurer's Report H Fund (Savings) (Capital Project)\*
7. Treasurer's Report Repair Reserve\*
8. Treasurer's Report Capital Reserve\*
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve\*
10. NYLAF Investment Account \*
11. Transfers Over \$1000\*

**B. Other Reports (No Approval Required)**

1. Warrants  
Warrant #22     A Fund \$189,786.68 (General)\*  
Warrant #6     C Fund \$9,218.48 (Cafeteria)\*

Warrant #10	F Fund \$7,772.86 (Special)*
Warrant #	T Fund \$0 (Trust & Agency)
Warrant #9	H Fund \$5,927.79 (Capital Fund)*
Warrant #6	TE Fund \$300.00 (Trust-Scholarship)*
Warrant #	L Fund \$0 (Library)
Warrant #	P Fund \$0 (Payroll)
Warrant #23	A Fund \$198,512.69 (General)*
Warrant #7	C Fund \$10,417.09 (Cafeteria)*
Warrant #11	F Fund \$16,826.63 (Special)*
Warrant #9	T Fund \$869.83 (Trust & Agency)*
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #24	P Fund \$177,733.95 (Payroll)*
Warrant #26	A Fund \$123,179.13 (General)*
Warrant #8	C Fund \$5,775.19 (Cafeteria)*
Warrant #12	F Fund \$23,104.60 (Special)*
Warrant #10	T Fund \$339.83 (Trust & Agency)*
Warrant #10	H Fund \$40,615.62 (Capital Fund)*
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #25	P Fund \$181,387.91 (Payroll)*

2. Transfers Under \$1000\*
3. Cafeteria Report Current Month\*
4. Cafeteria Report Year to Date\*
5. Internal Claims Auditor's Reports\*
6. Budget Status Report - Fund A\*
7. Revenue Status Report - Fund A\*
8. Cash Flow Analysis\*
9. Extracurricular Reconciliation Report\*

#### **VIII. OLD BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

#### **IX. PERSONNEL - NEW BUSINESS**

##### **A. PERSONNEL**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. The probationary appointment of Kassidy Qua to the position of Teacher Aide, retroactive to November 27, 2023. Her salary will be \$18,369, pro-rated for the 2023-2024 school year.
2. To rescind the appointment of Dan Ronson as the Track Assistant Coach for the 2023-2024 school year.
3. The following coaching appointments for the 2023-2024 spring sports season:  
     Dan Ronson – Modified Baseball  
     Omar Nelson – Track Assistant

##### **B. NEW BUSINESS**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

1. To authorize the merger of Boys and Girls Modified and Varsity Track and Field with Milford Central School for the Spring 2024 season.
2. The attached resolution authorizing litigation against social media companies.\*
3. To waive the first reading and approve the attached board policy #6141 – Workplace Violence Prevention Statement as mandated by New York State.\*

**X. COMMITTEE ON SPECIAL EDUCATION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.\*

CSE: 10226

CPSE: None

504: None

**XI. INFORMATION**

1. Student Enrollment Report – November 30, 2023 \*
2. NYSIR News – November 2023\*

**XII. MEETINGS**

1. January 17, 2024 - Board of Education Meeting 7:30 PM

**XIII. OPEN COMMENT PERIOD**

(The purpose of the Open Comment Period is to allow residents to share concerns with the Board of Education without having to be on the agenda. Comments are to be brief, as this section of the meeting will be limited to 10 minutes. Please state your name and issue of concern prior to addressing the board. Comments about Personnel, positive or negative, are not allowed during the Open Comment Period.)

**XIV. EXECUTIVE SESSION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Student

**XV. FINAL ADJOURNMENT**

*Draft MINUTES*  
**Laurens Central School  
Board of Education  
FACS Room 115 - 7:30 PM  
November 15, 2023**

**Opening of Meeting**

**I. OPENING OF MEETING**

1. Call to order

**The meeting was called to order at 7:30 pm by President C. Struckle.**

2. Roll call and quorum check

**Board Members Present: C. Struckle, T. Francisco, G. Murello, M. Wikoff,  
P. Bush-Allen**

**Board Members Absent: None**

**Others Present: B. Dorritie, Superintendent; J. Mushtare, Building  
Principal; P. Weir, District Clerk; A. Schlee, District Treasurer; J. Kessler,  
Head of Transportation; B & G, Steve West; L. Gifford, Director of ISS;  
Members of the Staff and Community (see attached sign in sheet).**

**Adoption of Agenda  
With Addenda**

**II. ADOPTION OF AGENDA with Addenda**

**Motion made by P. Bush-Allen, seconded by T. Francisco to adopt the  
agenda with addenda. Motion carried 5-0-0.**

**Minutes**

**III. MINUTES**

1. Minutes- Regular Meeting – 10/18/2023

**Motion made by M. Wikoff, seconded by G. Murello to approve the  
minutes. Motion carried 5-0-0.**

**Open Comment**

**IV. INTRODUCTION OF VISITORS/OPEN COMMENT PERIOD**

**At this time parent, Anthony Hendrich asked to speak to the board of  
education about a teacher.**

**The board adjourned to Executive Session at 7:31 pm. Motion made  
by T. Francisco, seconded by M. Wikoff. Motion carried 5-0-0.**

**The board adjourned from Executive Session at 7:40 pm. Motion  
made by T. Francisco, seconded by M. Wikoff. Motion carried 5-0-0.**

**Reports and Discussions**

**V. REPORTS AND DISCUSSIONS**

1. Report from Director of ISS – L. Gifford
  - State mandated policies for Corporal Punishment and Timeout
  - Must go on website once approved
  - Staff must be trained to restrain a student
  - Must document everything and contact parent
  - Submit report to the state
2. Superintendent's Report – B. Dorritie
  - Parent/Teacher Conferences
  - Trunk or Treat
  - Santa at the Gazebo
  - School Resource Officer for 2024-2025
  - Electric buses – assessment to be done

- Hartwick Professor Li Lou – potential participation in VITA (Volunteer Income Tax Assistance) for free tax preparation provided to income-qualified families
- Milk carton shortage – dispenser purchased
- Thank you to cafeteria staff and carvers for holiday luncheon today
- Youth Risk Behavior Survey –need parent consent
- Operation Warm – thank you Mrs. Struckle and Oneonta Rotary
- Happy Thanksgiving to everyone
- 3. Report from Building Principal – J. Mushtare
  - PAX Good Behavior Game presentation
  - evidence-based preventative intervention to build self-regulation in students
  - being used in PreK-6
  - use of harmonica to quiet class
- 4. Report from Supervisor Transportation – J. Kessler
  - working toward next inspection – getting buses ready
  - state compliant paperwork sent in
- 5. Report from Supervisor Buildings & Ground – S. West
  - lighting upgrades finishing up
  - completed upgrade to sound system in Gym
  - new plow truck hasn't come yet – no word on when

## Correspondence

## VI. CORRESPONDENCE

## Fiscal Reports

## VII. FISCAL REPORTS

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

### A. Treasurer's Report:

1. Treasurer's Report A Fund (General)
2. Treasurer's Report C Fund (Cafeteria)
3. Treasurer's Report F Fund (Special)
4. Treasurer's Report T Fund (Trust & Agency)
5. Treasurer's Report L Fund (Library)
6. Treasurer's Report H Fund (Checking) (Capital Project)  
Treasurer's Report H Fund (Savings) (Capital Project)
7. Treasurer's Report Repair Reserve
8. Treasurer's Report Capital Reserve
9. Treasurer's Report Workers Comp, ERS, Unemployment Reserve
10. NYLAF Investment Account
11. Transfers Over \$1000

**Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the Treasurer's Reports. Motion carried 5-0-0.**

### B. Other Reports (No Approval Required)

1. Warrants
 

Warrant #18	A Fund \$187,315.58 (General)
Warrant #4	C Fund \$11,036.37 (Cafeteria)
Warrant #8	F Fund \$64,296.79 (Special)
Warrant #	T Fund \$0 (Trust & Agency)
Warrant #7	H Fund \$21,109.22 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #	P Fund \$0 (Payroll)
Warrant #20	A Fund \$139,540.56 (General)
Warrant #5	C Fund \$9,955.74 (Cafeteria)
Warrant #9	F Fund \$58,906.42 (Special)
Warrant #7	T Fund \$231.42 (Trust & Agency)
Warrant #8	H Fund \$75,462.85 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)

Warrant #	L Fund \$0 (Library)
Warrant #19	P Fund \$181,417.28 (Payroll)
Warrant #	A Fund \$0 (General)
Warrant #	C Fund \$0 (Cafeteria)
Warrant #	F Fund \$0 (Special)
Warrant #8	T Fund \$351.05 (Trust & Agency)
Warrant #	H Fund \$0 (Capital Fund)
Warrant #	TE Fund \$0 (Trust-Scholarship)
Warrant #	L Fund \$0 (Library)
Warrant #21	P Fund \$194,284.80 (Payroll)

2. Transfers Under \$1000
3. Internal Claims Auditor's Reports
4. Revenue Status Report - Fund A
5. Extracurricular Reconciliation Report

#### Old Business

#### VIII. OLD BUSINESS

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

#### Personnel

#### IX. PERSONNEL - NEW BUSINESS

##### A. PERSONNEL

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:

#### Substitutes

1. The appointment of the following substitutes for the 2023-2024 school year:

**Non-Certified Teacher - \$95.00 per day**

Meghann Stoltenborg

Amanda Zuntag

**Teacher Aides - \$14.20 per hour**

Meghann Stoltenborg

Emma Peeters

Amanda Zuntag

Kassidy Qua – retroactive to November 6, 2023

**Motion made by G. Murello, seconded by T. Francisco to approve the above appointments. Motion carried 5-0-0.**

#### CROP Peer Tutors

2. The appointment of the following as CROP Peer Tutors for the 2023-2024 school year. The salary will be \$14.20 per hour.

Nicole Stanley – retroactive to November 1, 2023

Allison Johnson

Lexie Sherwood

Mark DeMeo

Ryleigh Williams

**Motion made by M. Wikoff, seconded by P. Bush-Allen to approve the above CROP appointments. Motion carried 5-0-0.**

#### J. Stahl Resignation

3. The resignation of Jessica Stahl from the position of Teacher Aide, effective November 3, 2023.

**Motion made by P. Bush-Allen, seconded by G. Murello to accept the above resignation. Motion carried 5-0-0.**

<b>Basketball Game Official Scorekeepers, etc.</b>	4.	<p>The appointment of the following as Official Scorekeeper, Main Clock Operator, or Shot Clock Operator for all home basketball events during the 2023-2024 school year. The salary will be \$40.00 per evening event.</p> <p>-Any current LCS employee or substitute -Any LCS student in grades 7-12 -Brooke White</p> <p><b>Motion made by T. Francisco, seconded by G. Murello to approve the above appointments. Motion carried 5-0-0.</b></p>
<b>Basketball Game Chaperones, etc.</b>	5.	<p>The appointment of the following as Chaperone, Official Scorekeeper, Main Clock Operator, Shot Clock Operator, or Ticket Taker for all home basketball events during the 2023-2024 school year. The salary will be \$40.00 per evening event.</p> <p>-Burt Becker -Deborah Trask -Any current LCS employee</p> <p><b>Motion made by T. Francisco, seconded by G. Murello to approve the above appointments. Motion carried 5-0-0.</b></p>
<b>N. Bakhuizen Teacher Aide</b>	6.	<p>The probationary appointment of Nancy Bakhuizen to the position of Teacher Aide, retroactive to November 6, 2023. Her salary will be \$18,369, pro-rated for the 2023-2024 school year.</p> <p><b>Motion made by M. Wikoff, seconded by G. Murello to approve the above appointment. Motion carried 5-0-0.</b></p>
<b>New Business</b>	<b>B. NEW BUSINESS</b>	
	<b>Be It Resolved</b>	that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following:
<b>BOE Policy Substitute Teachers</b>	1.	<p>To waive the first reading and approve/reapprove the following attached Board policy:</p> <p>#6110 – Substitute Teachers Including Long Term Substitutes</p> <p><b>Motion made by G. Murello, seconded by P. Bush-Allen to approve the above board policy. Motion carried 5-0-0.</b></p>
<b>BOE Policies First Reading</b>	2.	<p>The first reading of the following Board of Education Policies:</p> <p>#7412 – Limited Authorized Use of Physical Restraint #7412.1 – Physical Restraint Report #7413 – Timeout #7413.1 – Timeout Use Report</p> <p><b>Motion made by M. Wikoff, seconded by T. Francisco to approve the above first reading of policies. Motion carried 5-0-0.</b></p>
<b>Letter of Intent Bus Purchase</b>	3.	<p>The attached Letter of Intent for the purchase of a school bus from Leonard Bus Sales. This purchase is pending voter approval on May 21, 2024.</p> <p><b>Motion made by M. Wikoff, seconded by T. Francisco to approve the above letter of intent. Motion carried 5-0-0.</b></p>
<b>Tax Collector Report</b>	4.	<p>To accept the report of the tax collector and having determined that the collector</p>

has accounted for the full amount of the tax warrant direct that the lists of the delinquent tax items, with the addition of the two percent penalty be certified to the office of the county treasurer and/or other tax enforcement offices; AND IT IS FURTHER RESOLVED, that the tax warrant, tax roll and the tax collector's copies of the tax receipts be placed on file.

**Motion made by T. Francisco, seconded by G. Murello to accept the attached report. Motion carried 5-0-0.**

**MOA with LTA**

5. The attached Memorandum of Agreement between the Laurens Central School District and the Laurens Teachers Association.

**Motion made by P. Bush-Allen, seconded by M. Wikoff to approve the above MOA. Motion carried 5-0-0.**

**CSE**

**X. COMMITTEE ON SPECIAL EDUCATION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, approve the following CSE cases.

None

**Information**

**XI. INFORMATION**

1. Student Enrollment October 31, 2023
2. Leonard Bus Sales Inc. information

**Meetings**

**XII. MEETINGS**

1. Secondary Winter Concert – December 13, 2023 MPR 7:00 pm
2. Faculty/Staff Holiday Celebration- December 19, 2023
3. Elementary Winter Concert – December 19, 2023 MPR 6:00 pm
4. Board of Education Meeting – December 20, 2023

**Open Comment**

**XIII. OPEN COMMENT PERIOD**

**Executive Session**

**XIV. EXECUTIVE SESSION**

**Be It Resolved** that the Laurens Board of Education, upon the recommendation of the Superintendent, enter executive session for the following reasons:

1. Personnel
2. Student

**The Board adjourned to executive session at 8:13 pm to discuss Personnel and student issues. Motion made by T. Francisco, seconded by G. Murello. Motion carried 5-0-0.**

**Final Adjournment**

**XV. FINAL ADJOURNMENT**

**The Board adjourned from executive session at 8:55 pm. Motion made by P. Bush-Allen, seconded by T. Francisco. Motion carried 5-0-0.**

**The Board adjourned, without further discussion at 8:56 pm. Motion made by G. Murello, seconded by M. Wikoff. Motion carried 5-0-0.**



PLEASE PRINT YOUR NAME BELOW

November 15, 2023

PLEASE NOTE: IF YOU SPEAK AT A BOARD MEETING DURING PUBLIC COMMENT, YOUR NAME WILL APPEAR IN THE BOARD MINUTES. PLEASE UNDERSTAND THAT OUR MINUTES ARE PLACED ON OUR WEBSITE AND YOUR NAME WILL APPEAR ON THE INTERNET.

- |                     |     |
|---------------------|-----|
| 1. Malinda Bradie   | 13. |
| 2. Beverly Murch    | 14. |
| 3. Dan Martin       | 15. |
| 4. Anthony Hendrich | 16. |
| 5.                  | 17. |
| 6.                  | 18. |
| 7.                  | 19. |
| 8.                  | 20. |
| 9.                  | 21. |
| 10.                 | 22. |
| 11.                 | 23. |
| 12.                 | 24. |

## RESOLUTION AUTHORIZING LITIGATION AGAINST SOCIAL MEDIA COMPANIES

WHEREAS, the Surgeon General of the United States Public Health Service has issued an Advisory on Social Media and Youth Mental Health which:

- “calls attention to the growing concerns about the effects of social media on youth mental health;”
- emphasized that “now is the time to act swiftly and decisively to protect children and adolescents from risk of harm;”
- “[t]he onus of mitigating the potential harms of social media should not be placed solely on the shoulders of parents and caregivers;” and
- “[t]echnology companies play a central role and have a fundamental responsibility in designing a safe online environment and in preventing, minimizing, and addressing the risks associated with social media.”

WHEREAS, the Surgeon General of the United States Public Health Service has further concluded that:

- “Social media use by youth is nearly universal. Up to 95% of youth ages 13-17 report using a social media platform, with more than a third saying they use social media ‘almost constantly.’”
- “nearly 40% of children ages 8-12 use social media;”
- “in early adolescence ... brain development is especially susceptible to social pressures, peer opinions, and peer comparison;”
- “[s]ocial media may ... perpetuate body dissatisfaction, disordered eating behaviors, social comparison, and low self-esteem, especially among adolescent girls;”
- “[i]n a nationally representative survey of girls aged 11-15, one-third or more say they feel ‘addicted’ to a social media platform;”
- “[o]ver half of teenagers report that it would be hard to give up social media;” and
- [t]here is a consistent relationship between excessive social media use “depression among youth.”

WHEREAS, the Surgeon General of the United States Public Health Service has specifically urged that it is “urgent that we take action.”

WHEREAS, it has been reported that students, “[m]ore than ever, were glued to [their cellphones] during class.”

WHEREAS, it has been reported that “a growing number of educators ... find themselves on the front lines of a fight to change how students use social media” and “there was been a push for more schools to ... develop programs to help educate students on the dangers of social media.”

WHEREAS, the Laurens Central School District (the “School District”) has and continues to experience significant problems with student use of social media, which use, among other things: (i) has created a substantial and ongoing interruption of and disturbance to its educational mission; (ii) has resulted in the diversion of substantial resources in an attempt to abate and prevent such use and its results harms; and (iii) poses a significant risk to the health and well-being of its students; and

WHEREAS, the School District is a leader in education excellence whose faculty and administrators care deeply about the education and well-being of its students;

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL DISTRICT:

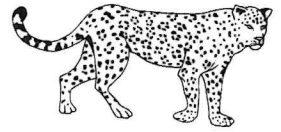
That the Board of Education authorizes the law firm of Wagstaff & Cartmell, LLP and Ferrara Fiorenza PC to initiate litigation and file suit against any appropriate parties to seek compensation to the School District for damages suffered by the School District and its students as a result of the development, operation, and marketing of social media platforms, and to seek any other appropriate relief. The School District hereby authorizes its Superintendent of Schools or their designee to sign all appropriate documents and fee agreements on behalf of the School District.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Board of Education Representative(s)

# Laurens Central School District

## Board Policy



**PERSONNEL- 6141**

**Subject: Workplace Violence Prevention Statement**

Laurens Central School is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, and clients.

Workplace Violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment including but not limited to an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee; any intentional display of force which would give an employee reason to fear or expect bodily harm; intentional and wrongful physical contact with a person without his or her consent that entails some injury; or stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Acts of violence against any of our employees where any work related duty is performed will be thoroughly investigated and appropriate action will be taken, including involving law enforcement authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients and visitors, following all policies, procedures and practices, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of New York State Labor Law Art. 2 §27-b and highlights some of the elements that are found within our Workplace Violence Prevention Program. The process involved in complying with this law includes a workplace evaluation that is designed to identify the risks of workplace violence to which our employees could be exposed. Authorized Employee Representative(s) will, at a minimum, be involved in:

- Evaluating the physical environment;
- Developing the Workplace Violence Prevention Program; and
- Reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any, and reviewing the effectiveness of the mitigating actions taken.

All employees will participate in the annual Workplace Violence Prevention Training Program. The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. All personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

**Designated Contact Person: William F. Dorritie**  
**Title: Superintendent**  
**Phone: 607-432-2050**  
**Email: [bdorritie@laurenschools.org](mailto:bdorritie@laurenschools.org)**

*Adopted:*